



Code of Conduct – Executive, Officers and Delegates

An executive, officer or delegate for the purpose of this Code of Conduct is any member of the association that is either elected or appointed to a position on the AACT committee, subcommittee or club delegate position that has been given authority to perform any function on behalf of the association, or club.

GENERAL:

- I will act within Archery ACT's constitution and law and abide by the policies and procedures of the association. This includes having knowledge of such documents.
- I will support the objectives and mission of Archery ACT, championing it, using any skills, experience or knowledge I have; to further that mission and seek expert advice where appropriate, and do what additional work I can outside of AACT meetings
- I will respect organisational, committee and individual confidentiality, while never using confidentiality as an excuse not to disclose matters that should be transparent and open
- I will seek to be accountable for my actions, working within my skill levels, therefore not being liable for mere errors in judgement
- I accept my responsibility to ensure that Archery ACT is well run and will raise issues and questions in an appropriate and sensitive way and work to be solution focused.
- I will endeavour to work considerately and respectfully with all those involved with Archery ACT. I will respect diversity, different roles and boundaries, and avoid giving offence.
- I will not make public comments about the organisation unless authorised to do so. Any public comments I make about Archery ACT will be considered and in line with organisational policy, whether I make them as an individual or as an executive, officer or delegate.

MANAGING INTERESTS:

- I will not gain materially or financially from my involvement with Archery ACT unless specifically authorised to do so, ensuring responsible use of resources
- I will act in the best interests of Archery ACT as a whole – considering what is best for Archery ACT and its present and future members and avoiding bringing Archery ACT into disrepute.
- Unless authorised, I will not put myself in a position where my personal interest conflicts with my duty to act in the interests of the Association. Where there is a conflict of interest I will ensure that this declared and managed effectively
- I understand that a failure to declare a conflict of interest may be considered to be a breach of this code.

MEETINGS:

- I will attend all appropriate meetings scheduled by Archery ACT or give apologies. If I cannot regularly attend meetings I will consider whether there are other ways I can engage with Archery ACT.
- I will prepare fully for all meetings and work for the Association. This will include reading papers, querying anything I do not understand, thinking through issues before meetings and completing any tasks assigned to me in the agreed time.
- I will actively engage in discussion, debate and voting in meetings; contributing in a considered and constructive way, listening carefully, challenging sensitively and avoiding confrontation.
- I will participate in collective decision making, accept a majority decision of Archery ACT Committee and/or delegates

I understand that substantial breach of any part of this code may result in procedures being put in motion that may result in my being asked to resign from the Archery ACT committee.

Signed _____

Name _____

Date _____